

GENERAL PURPOSES LICENSING COMMITTEE

**Monday 15th June 2009
in the Town Hall, St Aldate's, Oxford**

This meeting will follow immediately after the Licensing and Gambling Acts Committee, which starts at 5.00 pm. It is anticipated that General Purposes Licensing is unlikely to start before 5.30 pm

Members of the General Purposes Licensing Committee:-
Councillors Sareva (Chair), Cook (Vice Chair), Brundin, Darke, Goddard, Humberstone, Keen, Lygo, Rundle and Williams

A G E N D A

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

A guidance note is circulated below.

3. MINUTES

Minutes of the meetings held on 3rd February and 15th May 2009 (circulated, page 3.1)

4. PROPOSED CHANGES TO THE STREET TRADING LOCATIONS AT BONN SQUARE AND CASTLE STREET

Report (circulated, page 4.1) of the Head of Environmental Development

5. TAXI AND PRIVATE HIRE VEHICLE LICENSING SERVICE PLAN AND ENFORCEMENT PLAN

Report (circulated, page 5.1) of the Head of Environmental Development

6. TAXI AND PRIVATE HIRE VEHICLE LICENCE BEST PRACTICE GUIDANCE – DEPARTMENT OF TRANSPORT CONSULTATION.

Report (circulated, page 6.1) of the Head of Environmental Development

(Please note: the consultation document from the Department of Transport has been circulated separately to members of the Committee. A limited number will be available at the meeting, and the document will be available on the Council's website.)

7. INTRODUCTION OF VEHICLE EXHAUST EMISSION STANDARDS FOR HACKNEY CARRIAGES AND PRIVATE HIRE VEHICLES

Report (circulated, page 7.1) of the Head of Environmental Development

8. HOUSES OF MULTIPLE OCCUPATION (HMO) LICENSING VARIATION FEES AND PROPOSED CHANGES TO THE SCHEME.

Report (circulated, page 8.1) of the Head of Environmental Development

9. DATE OF NEXT MEETING

12th October 2009

Any enquiries on this agenda should be addressed to:-

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DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to gain or lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interest, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

You must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.